

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
AUGUST 18, 2008
SELECTMEN'S MEETING ROOM
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman
David D. Macy, Clerk
James T. Collingwood Sr.

Other Staff Present: Joseph A. Kellogg, Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Macy moved to approve the minutes from the July 31, 2008, August 4, 2008 and August 7, 2008 meetings, seconded by Selectman Collingwood. The motion carried unanimously.

APPOINTMENTS:

Selectman Macy moved to appoint Kathy Orlando to the Agricultural Commission for a three-year term and Ruth Ziegler as an Alternate to the Agricultural Commission for a one-year term, seconded by Selectman Collingwood. The motion carried unanimously.

APPOINTMENT ANNOUNCEMENT:

Chairman Hannum announced that Joel Weiss has requested to be appointed to the Board of Health. The appointment will be made at the September 2, 2008 meeting.

RESIGNATION – KEITH POMEROY:

Chairman Hannum read a letter from Keith Pomeroy resigning from the Board of Health. Selectman Collingwood moved to accept the resignation and to send Mr. Pomeroy a letter of thanks, seconded by Selectman Macy. The motion carried unanimously.

ECONOMIC DEVELOPMENT TASK FORCE:

Board members offered comments on the Economic Development Draft Plan. Discussion ensued regarding membership for an Economic Development Commission and on the need to disband the Industrial Development Committee if a new Economic Development Commission is created.

CURB CUT – BOW WOW ROAD:

The Highway Superintendent and Police Chief have approved a curb cut for the Lazarus property on Bow Wow Road. Selectman Macy moved to approve the curb cut, seconded by Selectman Collingwood. The motion carried unanimously.

SIGN PERMITS:

Sheffield in Celebration: Selectman Macy moved to approve the sign permit for Sheffield in Celebration, seconded by Selectman Collingwood. The motion carried unanimously.

Kiwanis Club Steak Roast: Selectman Macy moved to approve the sign permit for the Kiwanis Steak Roast, seconded by Selectman Collingwood. The motion carried unanimously.

David Smith Sr. was present and stated that the signs would be erected two weeks before the events and the Police Department will be contacted regarding location for the signs. Directional signs will be erected on the day of the events.

KIWANIS CLUB – VILLAGE GREEN:

David Smith Sr. was present and stated the Kiwanis Club would like to move two conifer trees in buckets on the Village Green to the intersection of Berkshire School Road and Route 7. He noted that the Garden Club supported the move. The Kiwanis would also like to paint the benches on the Village Green. It was the consensus of the Board to allow the Kiwanis to move the trees and to paint the benches, green and white.

SELECTMEN'S ITEMS:

Selectman Macy stated that construction on the Village Green was essentially complete. Discussion ensued regarding the striping and signage.

Selectman Collingwood inquired on the Salisbury Bank project. There is no new information.

Chairman Hannum reminded everyone that Sheffield in Celebration would be held on September 6th from 12 pm to 6 pm and the Kiwanis Steak Roast at 6 pm, both events will be held at the Town Park.

TOWN ADMINISTRATOR ITEMS:

Administrator Kellogg announced that the Town received a check from the Department of Environmental Protection for recyclable materials delivered to the MRF in Springfield. The \$5,360 amount was a substantial increase over previous checks and was a direct result of residents doing a great job of recycling.

Administrator Kellogg stated that the Board sent a letter to Verizon regarding substandard phone service in Ashley Falls and a representative from Verizon called to discuss work that will take place on the cables. Verizon offered to attend a meeting with the Board to discuss phone service for Sheffield and Ashley Falls.

PUBLIC COMMENT:

George Oleen was present to discuss his responsibilities as Health Inspector. The Board agreed that Mr. Oleen was the food inspector and all other health issues should be directed to the Board of Health.

George Oleen inquired about culverts on Foley Road in need of repair. Administrator Kellogg will look further into the issues with the culverts.

Neal Chamberland was present to remind residents of a meeting that will take place Thursday, August 21, 2008 at 7pm at the Bushnell Sage Library regarding canoe access to the Housatonic River.

David Smith Sr. discussed long term parking on the Village Green and possibly limiting parking to 2 hours.

Neal Chamberland also discussed the new process for Transfer Station Stickers. Administrator Kellogg explained the new process.

Selectman Macy moved to adjourn the meeting, seconded by Selectman Collingwood. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 7:50 p.m.

Respectfully submitted,

Rhonda LaBombard
Assistant Town Administrator